

- a. A concise statement of the basic issue or question presented with respect to each agenda item.
- b. A concise statement of the background, including the underlying essential facts and considerations, identifying and segregating those which are for the 'eyes only' of the appropriate CIA personnel, from those which ~~he~~ may *be* discuss before non-CIA personnel.
- c. A concise statement of the recommended Agency position and the reasons for that position. This should be prepared on a separate sheet or sheets of paper, with sufficient copies to permit delivery ~~to the other members of the Board,~~ *& then* when appropriate.
- d. In submitting any proposed revisions of a paper on which comment on a position is requested, place the matter to be deleted in brackets and underscore any new material.

NSC review completed - may be declassified in full

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CENTRAL INTELLIGENCE AGENCY

## OFFICIAL ROUTING SLIP

NSC review completed - unredacted segments may be  
declassified

TO-	INITIALS	DATE
1 Mr. Breckinridge 2042 "K"		
2		
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5		
FROM-	INITIALS	DATE
1 O/DD/P	<i>[Signature]</i>	2 Sep 53
2		
3		

☐ APPROVAL    ☐ INFORMATION    ☐ SIGNATURE  
☐ ACTION    ☐ DIRECT REPLY    ☐ RETURN  
☐ COMMENT    ☐ PREPARATION OF REPLY    ☐ DISPATCH  
☐ CONCURRENCE    ☐ RECOMMENDATION    ☐ FILE

Remarks:

*Angela - please forward to the marked area divisions the attached copies. On cover sheet, please add this note from me: with reference to the proper briefing of DCI for the PSB Board meetings, O/DD/P has drawn up the attached recommendations for preparation of material for DCI. They are being forwarded to you at the suggestion of Mr. Breckinridge.*

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